



## BOARD MEETING MINUTES

Friday, April 7, 2017 (1:05 p.m. – 1:45 p.m.)

**Conference Call-in Info:**

**Dial-in Number: (866) 583-7984**

**Access Code: 5332334**

### **AGENDA**

#### 1) **Opening and Attendance**

#### 2) **Reports** (Due to all board members by **noon** on April 6, 2017...one business day before meeting.)

- a. Treasurer's Report – Chad Marcus
- b. Membership Report & Member Update – Barbara Strouse
- c. Professional Development Report – Victoria Bucher

Minutes: This report was received.

- d. Education Report – Florence Green

#### 3) **New Business**

- a. Nominations and Elections

Minutes: Board agreed that it would send email to members to solicit nominations for the 2017/2018 fiscal year. The deadline for submission will be 4/21/2017.

- b. Date and location of Annual Meeting and Installation Banquet.

Minutes: The annual meeting will be held at HDR Engineering in Tampa, FL on Thursday, May 25, 2017. This will be a catered event.

- c. Lunch and Learn scheduled for 4/19/17.

Minutes: Discussed timing of event in that more lead time would have been preferred.

- d. Other

#### 4) **Meeting Adjourned**