



CHAPTER BOARD MEETING MINUTES- March 26, 2024

At noon on March 13, 2024, the Microsoft Teams meeting was called to order by Mark Anderson, President. Roll call was conducted, confirming a quorum. The following members were in attendance: Mark Anderson, Sarah Boggs, Florence Green, Jonathan Kasper, Suzanne Price, Steven Murray, Adam Raad, and Pete Waldman Esq.

Approval of Meeting Minutes: The minutes for the board meeting on February 14, 2024, were presented to the board via email. Pete Waldman motioned to approve the meeting minutes, with Adam Raad seconding the motion. All members voted in favor, and the motion passed, authorizing the posting of the minutes on the Chapter 26 website.

Treasurer Report: Adam Raad discussed the status of the Chapter's finances, noting receipt of sponsorship payments for the upcoming Region 6 Forum and Chapter Symposium. Sarah Boggs motioned to approve the reports, seconded by Pete Waldman. All members voted in favor, and the motion was passed.

Chapter Business: The Chapter is hosting the Region 6 Forum and Chapter 26 Symposium from April 2 to 5, 2024. The chapter deliberated on the total cost for board members to attend the Region 6 Forum. Pete Waldman motioned to approve the board member Chapter Symposium and Region Forum budget of \$21,000, seconded by Adam Raad. All members voted in favor, and the motion passed.

The Chapter discussed the budget for board members attending the Annual International Conference in Long Beach, California. Sarah motioned to approve the budget of \$10,000 for the International Conference for two directors, president, and president-elect. Pete Waldman seconded the motion. All members voted in favor, and the motion passed.

Nominations and Elections Committee: The committee plans to meet soon to initiate the nomination process. Nominations will be opened during the week of our chapter symposium in April. Florence will be revising the documents. Per the bylaws, the annual virtual meeting of members needs to be scheduled before May 15th.

Membership & Marketing Committee: Steven Murray reported that we have one new member, and we have reached 1,000 followers on LinkedIn.

Professional Development Committee: Victoria Bucher SR/WA reported that Andrea Olden & Ashley Horton have passed their SR/WA certifications.

Adjournment: With no other chapter business, Mark Mendez motioned to adjourn, seconded by Sarah Boggs. The motion was approved, and the meeting adjourned at 12:57 pm.

Meeting on 3/29/2024 – committee met on this day to increase the Region 6 Forum/Chapter 26 Symposium budget from the approved \$21,000 to not to exceed \$25,000. Adam Raad motioned to approve the budget of \$25,000 not to exceed. Mark Mendez seconded the motion. Mark Anderson, Florence Green, Sarah Boggs, and Stephanie Gonzalez voted in favor, and the motion was passed.

Minutes drafted by:

Stephanie Gonzalez

Stephanie Gonzalez
IRWA Chapter 26 Secretary

Approved by:

Mark Anderson

IRWA Chapter 26 President