



CHAPTER BOARD MEETING MINUTES- August 9, 2023

At noon, the Microsoft Teams meeting was called to order on August 9, 2023, by Mark Anderson, President. Roll call was held, and there was a quorum. The following members were in attendance Pete Waldman Esq., Adam Raad, Sarah Boggs, Barbara Strouse, Andrea Olden, Bruce Hardaway, Johnathan Kasper, Suzanne Price, Rossanna Asencio, Steven Murray, Bonnie Ottaway, Mark Mendez, Victoria Bucher, Ashley Horton, Lynn Zolezzi and Stephanie Gonzalez.

Approval of Meeting Minutes: The minutes for the board meeting on July 12, 2023, were presented to the board by email. Pete Waldman made a motion to approve the meeting minutes. Sarah Boggs seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

Treasurer Report: Adam reported the Chapter's balance of \$34,808.43. Rosanna completed the closing at Wells Fargo and deposited funds to the Chase accounts. Mark A. and Adam will put their signature in the Chase System. Everyone submitted their expenses for international conference.

Region 6 fall Symposium Budget: Budget of \$3,000.00 was created to send the 1- and 2-year director and president to the Event. Mark Mendez made a motion to approve the budget, Pete Waldman seconded the motion. All members voted in favor, the motion was passed, and the budget was approved.

Committee Reporting: Mark A. would like all committees to submit a report to inform board members at board meetings. Please send President and copy Secretary in an email, deadline is the day before chapter 26 board meeting.

Nominations and Elections Committee: Pete would like to review the bylaws and set up a meeting with international. Mark A. will provide the information to Pete for review.

Social and Events Committee: Barbara Strouse received an estimate for Cigar City Brewing Event of \$1,286. Discussion about changing date of event from Sept 14, 2023 to Sept 20, 2023 so that the chapter has more time to secure sponsorship. Barbara made a motion to secure date and budget for event, Pete Waldman seconded the motion. All members voted in favor, the motion was passed, and the date and budget approved.

Mark would like to have the Topgolf Event as a Halloween party, include membership drive, and educational event.

Winter Education Symposium will be in February in Tampa, it is suggested that planning for the event to begin the month of September. Planning the agenda, lining up speakers and securing venue location.

Events Calendar was suggested by Lynn to be placed on our Chapter 26. Board discussed working on the chapter website calendar to include educational and social events on the calendar.

Sarah mentioned including a request for an RSVP on the flyer for the Cigar City Brewing Event.

Mark Mendez proposed a \$5 non-membership fee for the Cigar City Event, payment to be done via website, Pete Waldman motioned to charge a \$5 non-membership fee at fall social event, Victoria seconded the motion. All members voted in favor. The motion was passed and approved.

Pete requested the \$750 for the South Florida Event. Pete made a motioned request \$750 to be allocated for the South Florida Event, Lynn seconded the motion. All members voted in favor. The motion was passed and approved.

Membership Committee: Steven Murray presented the July membership report. 4 unpaid memberships from Atkins but they are on a corporate plan. LinkedIn is increased by 6% each month.

Professional Development Committee: Mark Anderson submitted his candidacy for SRWA.

Website and Communications Committee: Lynn presented Canva for use on the Newsletter, she is requesting \$10/month for Canva. Mark A. requested that Lynn vet all options and to use the free version of Canva prior to committing to the tool. Lynn agreed and said she will report back next month. Sarah suggested a motion via email once she has decided which tool she would like to use.

Young Professionals Committee: YP met to brainstorm ideas. They will be working with the social and events committee on the YP event at the Winter Symposium. Sarah reached out to region 6 regarding the money earmarked for YP at the Denver conference. Region 6 is going to keep it at the region level and use at the Memphis event. Sarah suggested that if the funds are not utilized at the event for the region to disperse it to the chapter YP committees within the Region.

Education Committee: Chapter hosted class 603 on August 3 and had 8 people in attendance. 600 class was cancelled on Aug 2.

Closing Comments: No closing comments

Adjourn: After no other Chapter business, Pete motioned to adjourn, which Sarah seconded. The motion was approved, and the meeting adjourned at 1:20 pm.

At the Social and Event Meeting on Aug 31, 2023: Barbra made a motion to approve the Top Golf Membership drive on Oct 26, 2023, Virginia second the motion. All members voted in favor. The motion was passed and approve. South Florida Social will be tabled until the next board meeting.

Minutes drafted by:

Stephanie Gonzalez

Stephanie Gonzalez

IRWA Chapter 26 Secretary

Approved by:

Mark Anderson

IRWA Chapter 26 President