



## CHAPTER BOARD MEETING MINUTES- March 8,2023

At noon, the Microsoft Teams meeting was called to order on March 8, 2023, by Virginia Anderson SR/WA, International Director, at the request of Mark Mendez, President. Roll call was held, and there was a quorum. The following members were in attendance Virginia Anderson SR/WA, Mark Anderson, Sarah Boggs, Stephanie Gonzalez, Chad Marcus, Andrea Olden, Steven Murray, Adam Raad, and Pete Waldman Esq.

**Approval of Meeting Minutes:** The minutes for the board meeting on February 8, 2023, were presented to the board by email. Mark Anderson made a motion to approve the meeting minutes. Pete Waldman Esq. seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

**Treasurer Report:** Rossanna Asencio, treasurer, was unable to attend the meeting. The reports were tabled until the next meeting.

**Chapter Business:** The Chapter hosted a successful Winter Symposium in Tampa on February 24, 2023, with over 70 attendees. The Chapter has obtained several sponsors for the event, and the net profit totaled \$4,77.53; this does not include \$1,000 in outstanding sponsorship payments. Pete Waldman Esq. motioned for the Chapter expenditure not to exceed \$11,000 for both the YP Event and Winter Symposium. Mark Anderson seconded the motion, all members voted in favor, and the motion was passed.

Virginia Anderson SR/WA presented a budget to send board members to the Annual Education Conference in Denver, CO, June 25<sup>th</sup> – 28<sup>th</sup>. The board discussed attendees and the cost of attending the event. Pete Waldman motioned to send the Chapter Directors Virginia Anderson and Chad Marcus, current president Mark Mendez, future/incoming Chapter president, and Young Professional Chair Sarah Boggs at a not to exceed cost of \$14,550. Mark Anderson seconded the motion, and all members voted in favor. The motion was passed.

**Nominations and Elections Committee:** Andrea Olden sent the board a draft of the nomination forms and announcement email. Virginia Anderson SR/WA will work with the webmaster Kevin to set up the nominations on the Chapter website like last year. Mark Anderson motioned to open the elections on March 8, 2023, and Sarah Boggs seconded the motion. All members present voted in favor, and the motion was passed.

**Social & Events Committee:** The committee is looking to host a membership drive in May in Orlando.

**Membership Report:** The Chapter now has a total of 234 members. Virginia Anderson SR/WA has been working with International to get an updated membership roster and reported that the Chapter has 729 LinkedIn followers, with 49 new followers this month. The committee has also sent welcome emails to new members and had a lot of activity on the LinkedIn page.

**Website, Professional Development, & Education Committees:** These reports were tabled until the next meeting.

**Young Professional Committee:** Sarah Boggs reported that the committee is working on obtaining sponsors for the Region 2 & 6 Joint Forum YP events. The Young Professional event will be held on Thursday, March 30th, at The Dunes in Hilton Head, SC, from 6:00 pm to 8:00 pm.

**Adjourn:** After no other Chapter business, Pete Waldman Esq. motioned to adjourn, which was seconded by Andrea Olden. The motion was approved, and the meeting adjourned at 12:45 pm.

Minutes drafted by:

Approved by:

*Sarah Boggs*  
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Sarah Boggs  
IRWA Chapter 26 Secretary

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Mark Mendez  
IRWA Chapter 26 President