



CHAPTER BOARD MEETING MINUTES- February 8,2023

At noon, the Microsoft Teams meeting was called to order on February 8, 2023, by Mark Mendez, President. Roll call was held, and there was a quorum. The following members were in attendance Virginia Anderson SR/WA, Mark Anderson, Rossanna Asencio, Victoria Bucher SR/WA, Sarah Boggs, Florence Green SR/WA, Stephanie Gonzalez, Chad Marcus, Mark Mendez, Andrea Olden, Steven Murray, and Pete Waldman Esq.

Approval of Meeting Minutes: The minutes for the board meeting on January 11, 2023, were presented to the board by email. Mark Anderson made a motion to approve the meeting minutes. Florence Green SR/WA seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

Treasurer Report: Rossanna Asencio discussed the current status of the Chapter's financials. The Chapter's reconciliation report to January 31st shows a statement balance of \$28,185.04 in the checking account and \$6,528.36 in the saving account. These funds do not reflect the funds received for the Winter Symposium via PayPal. Rosanna worked with Wells Fargo to confirm the funds in the saving had been transferred to the checking account, and the saving account was closed. The Chapter plans to open an account at Chase bank and move the funds. Pete Waldman Esq. motioned to approve the treasurer reports, and Mark Anderson seconded the motion. All members voted in favor, and the motion was passed.

Chapter Business: The Chapter discussed the award membership grants had been processed and completed. In addition, the Chapter has submitted two nominations for the Annual Education Conference, and the conference registration rate increases after March 24, 2023. The Chapter will begin discussing nominations and elections at the next board meeting.

The Chapter has 27 rooms confirmed and 39 registrations for Winter Symposium in Tampa on February 24, 2023. The Chapter has obtained several sponsors for the event and plans for a net profit. Virginia Anderson SR/WA sent the board an estimate to purchase audio equipment. Pete Waldman Esq. motioned to purchase the audio equipment, which includes two microphones and a Bluetooth speaker per the estimate by Guitar Center. Mark Anderson seconded the motion, and all members voted in favor, passing the motion.

Mark Mendez discussed the young professional event at Splitsville Tampa has 30 registrations. The Young Committee will review the number of registrations by the end of next week to see if the quote will need to be updated.

Social & Events Committee: President Mark Mendez gave an update on the upcoming Winter Symposium and asked the board to look for interested volunteers to assist in the Social & Event Committee.

Membership Report: With 14 new members, the Chapter now has a total of 217 members. Steven Murray reported that the membership committee has actively posted on LinkedIn, and the Chapter has 680 LinkedIn followers. The Membership committee has also been sending welcome emails to new members.

Professional Development: Victoria Bucher SR/WA discussed last month the Chapter had two members receive certifications/recertifications.

Website Committee: Mark Mendez reported that the leadership emails have been removed from the website to assist in spam emails. He encouraged the board to report spam/phishing emails.

Young Professional Committee: Sarah Boggs reported that the committee is working on event planning for the Winter Symposium and the Region 2 & 6 Joint Forum YP events. Stephanie Gonzalez reminded the board that the Region 2 & 6 Joint Forum YP event is requesting sponsors.

Education Committee: Florence Green SR/WA reported she developed the Chapter's 2023 education calendar with five virtual courses. She will present the calendar at the next board meeting.

Adjourn: After no other Chapter business, Mark Anderson motioned to adjourn, which Florence Green SR/WA seconded. The motion was approved, and the meeting adjourned at 12:48 p.m.

Minutes drafted by:

Approved by:

Sarah Boggs

Sarah Boggs
IRWA Chapter 26 Secretary

Mark Mendez
IRWA Chapter 26 President