



CHAPTER BOARD MEETING MINUTES- December 14, 2022

At noon, the Microsoft Teams meeting was called to order on December 14, 2022, by Mark Mendez, President. Roll call was held, and there was a quorum. The following members were in attendance Virginia Anderson SR/WA, Rossanna Asencio, Sarah Boggs, Huchani Dodd SR/WA, Florence Green SR/WA, Stephanie Gonzalez, Chad Marcus, Mark Mendez, Steven Murray, Pete Waldman Esq., and Lynn Zolezzi.

Approval of Meeting Minutes: The minutes for the board meeting on November 23, 2022, were presented to the board by email. Virginia Anderson made a motion to approve the meeting minutes. Pete Waldman seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

Treasurer Report: October and November's balance sheet and profit and loss statement were presented to the board by Rossanna Asencio. She discussed the statements and status of the Chapter's financials. The reports included expenses for website maintenance and Region 6 Fall form. The Chapter has received the funds for the dissolved Chapter 77, but December's report will reflect the deposit. Florence Green SR/WA motioned to approve the treasurer reports, and Sarah Boggs seconded the motion. All members voted in favor, and the motion was passed.

Chapter Business: The Chapter has received six applications for member grant vouchers. The Chapter board discussed and reviewed the applications. Florence Green motioned to extend membership grants to all six applicants for the 2023 IRWA membership. Lynn Zolezzi seconded the motion. All members voted in favor, and the motion was passed. Membership applications will be sent to all six winners. The payment for the memberships will go directly to IRWA from Chapter 26 when processing the applications.

Mark Mendez presented a budget for the Chapter to send Virginia Anderson, Chad Marcus, Sarah Boggs, and Mark Mendez to the Region 2 & 6 Spring Joint Forum in Hilton Head, SC. Virginia Anderson motioned to send these members to the Spring Forum for a not to exceed cost of \$4,600. Pete Waldman, Esq. seconded the motion, all members voted in favor, and the motion was passed.

Social & Events Committee: The Chapter plans to host an Educational Symposium in Tampa in February 2023. During the Social & Events committee meeting, Barbara Strouse discussed a proposal from Hyatt Place Tampa Downtown. The committee discussed researching costs at another hotel. Mark Mendez compared proposals for hosting the event at the Hotel Tampa Riverwalk and Hyatt Place. The board discussed reaching out to the Hotel Tampa Riverwalk to lower the food and beverage minimum and negotiate a better rate if the room block increases. Mark Mendez will discuss the proposed changes with the hotel.

Membership Report: Virginia Anderson SR/WA reported that the Chapter now has a total of 207 members, which includes three new members. In addition, she also noted that co-chair Steven Murray had been added as admin on LinkedIn, and the Chapter has grown to 600 LinkedIn followers. Virginia reminder board members,

per the Chapter's Bylaws, all board members must renew their memberships by December 31st. The membership committee will continue to solicit sponsorships for the chapter website. Virginia Anderson motioned to keep the website sponsorships at \$300 for 2023. Pete Waldman seconded the motion, all members voted in favor, and the motion was passed unanimously.

Professional Development: Professional Development updates were tabled until the next board meeting. Mark Mendez will forward International's reminder about the SR/WA deadlines through the Chapter's constant contact.

Website Committee: The blog section on the website has been updated with a new blog post by Pete Waldman Esq.

Young Professional Committee: There were no updates to present at this time.

Education Committee: Florence Green SR/WA is currently developing the 2023 education plan and actively working with International on the discrepancies in past course invoices. The Chapter is looking to host a USPAP course in 2023, pending instructor confirmation.

Adjourn: After no other Chapter business, Florence Green SR/WA motioned to adjourn, which Virginia Anderson SR/WA seconded. The motion was approved, and the meeting adjourned at 1:03 p.m.

Minutes drafted by:

Approved by:

Sarah Boggs

Sarah Boggs
IRWA Chapter 26 Secretary

Mark Mendez

Mark Mendez
IRWA Chapter 26 President