



CHAPTER BOARD MEETING MINUTES- July 14, 2022

At noon, the Microsoft Teams meeting was called to order on July 14, 2022, by Mark Mendez, President. Roll call was held, and there was a quorum. The following members were in attendance Virginia Anderson SR/WA, Rossanna Asencio, Sarah Boggs, Huchani Dodd SR/WA, Chad Marcus, Kimbly Medina, Mark Mendez, Pete Waldman Esq., and Lynn Zolezzi.

Approval of Meeting Minutes: Minutes for the Annual Members meeting on June 15, 2022, and the Chapter 26 Board Meeting on June 16, 2022, were presented to the board by email. Mark Mendez made a motion to approve both meeting minutes. Pete Waldman seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website. Mark Mendez will submit the executed Annual Members meeting minutes to the Region and International.

Treasurer Report: June's balance sheet and profit and loss statement were presented by email to the board. Mark Mendez discussed the statements and status of the Chapter's financials. In addition, he reminded the board to submit all expenses from the Annual Education Conference. Pete Waldman Esq. motioned to approve the treasurer reports, and Sarah Boggs seconded the motion. All members voted in favor, and the motion was passed. The Chapter plans to schedule a meeting with the bank for Rossanna Asencio and Mark Mendez to have signature authority on the accounts in August.

Chapter Business: Mark Mendez reminded the board that each officer and committee member must fill out the Conflict of Interest form to International. The Chapter then discussed the upcoming Fall Forum in Pearl, MS and the Spring Joint Forum in Hilton Head, SC.

Social & Events Committee: The Chapter discussed several possibilities for hosting a membership event in South Florida, including sporting events and TopGolf. Virginia Anderson SR/WA acknowledged that the Chapter should hand out the Chapter awards during the next event. In addition, the Chapter will research where they ordered plaques in the past and Virginia Anderson SR/WA will order the past president pin and plaque through International.

Kimbly Medina discussed a possible weekend cruise out of Port Canaveral as a Chapter event. She will look into obtaining a quote for a potential date in September – November 2022 for around 30 people.

Membership Report: The committee is reaching out to members who did not renew. The Chapter currently has 168 members. The Chapter has not received the reimbursement for the Top Golf Membership Drive held in April 2022. Mark Mendez will follow up on the membership drive reimbursement and the Chapter 26 Region committee representatives.

Website Report: The Chapter leadership page has been updated.

Adjourn: After no other Chapter business, Pete Waldman Esq. motioned to adjourn, which Mark Mendez seconded. The motion was approved, and the meeting adjourned at 12:35 p.m.

Minutes drafted by:

Sarah Boggs _____

Sarah Boggs
IRWA Chapter 26 Secretary

Approved by:

Mark Mendez
IRWA Chapter 26 President