



CHAPTER BOARD MEETING MINUTES- February 9, 2022

At noon, the Microsoft Teams meeting was called to order on February 9, 2022, by Barbara Strouse, President. Roll call was held, and there was a quorum. The following members were in attendance Mark Anderson, Sarah Boggs, Victoria Bucher, SR/WA, Huchani Dodd, SR/WA, Florence Green, SR/WA, Andrea Olden, Mark Mendez, Barbara Strouse, and Lynn Zolezzi.

Approval of Meeting Minutes: Minutes for the Chapter 26 Board Meeting on January 12, 2021, were presented to the board by email. Andrea Olden made a motion to approve the meeting minutes. Lynn Zolezzi seconded the motion. All members voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

Treasurer Report: January's balance sheet and profit and loss statement were presented to the board by email. Mark Anderson, Treasurer, discussed the statements and status of the Chapter's financials. Sarah Boggs made a motion to approve the treasurer reports, Barbara Strouse seconded the motion, and all members voted in favor. Mark Anderson also presented the profit and expenses from the Fall Forum and showed the Chapter's gain of \$3,039.73.

Chapter Business: Barbara Strouse, President, reviewed the 2020 bylaws, which referenced the incorrect sections of the international bylaws in Articles II and III. Minor editorial changes were made to Articles II and III of the 2020 Chapter 26 Bylaws to correct the section references. Sarah Boggs made a motion to approve the minor changes to the bylaws, and Lynn Zolezzi seconded the motion. The motion was approved, and Barbara Strouse will sign an updated copy.

Mark Mendez is working on reviewing the Chapter's login accounts and creating a guide to transition account logins to new board members. Barbara Strouse is working on the draft for a call to members to increase chapter involvement and volunteers for forming an awards committee for next year's nominations.

The Spring Forum will be held in Montgomery, AL on April 29, 2022. Region 6 is still working on the details of the Spring Forum and the board will discuss attendance at the next meeting.

The annual International Education Conference will be held in Cleveland, OH, June 5-8, 2022. It was discussed at the Region meeting that International would like chapters to send their Education Chairs and Professional Development Chair to the annual conferences. In addition, the Chapter's International Directors are required to attend the conference. Sarah Boggs will review the estimated cost of attending the conference and the board will discuss current officers' attendance at the next meeting on February 23, 2022.

The Chapter hosted the winter social and the first membership drive of the year at Publix GreenWise Market in Lakeland. Barbara Strouse reported that the event was successful with around 20 participants even with the unfavorable weather.

The Chapter discussed upcoming events and sponsorship options. The Chapter obtained estimates for events at Top Golf in Tampa and Lake Mary. The Chapter decided to move forward with the Lake Mary Top Golf event and obtain sponsors. Mark Mendez made a motion to allocate \$500 for a deposit for this event. Barbara Strouse seconded the motion, and all members approved.

The Chapter also obtained an estimate to host a Mardi Gras event on March 1st at Cigar City Brewery in Tampa, FL. The board approved this event and agreed to move forward with the event sponsor. Sarah Boggs made a motion to allocate \$250 towards advertising and incidentals at the Cigar City Brewery event. Lynn Zolezzi seconded the motion, and the allocation was approved.

Lynn Zolezzi, Pete Waldman, and Huchani Dodd will also research locations to hold a membership drive in South Florida.

Committee on Nominations & Elections: The Chapter discussed the upcoming nominations and elections. Virginia Anderson emailed a schedule of events for the committee. The Chapter discussed emailing members to give them advanced notice of the upcoming nominations and elections. Andrea Olden will send update all members regarding the upcoming nominations and elections, and the Chapter will post information on the website and LinkedIn page.

Website, Membership, Education and Professional Development Report: The Education, Professional Development, Website, and Memberships reports were tabled until the next meeting.

Adjourn: After no other Chapter business Mark Mendez made a motion to adjourn, and Sarah Boggs seconded. The motion was approved, and the meeting adjourned at 1:18 p.m.

Minutes drafted by:

Sarah Boggs
IRWA Chapter 26 Secretary

Approved by:

Barbara Strouse
IRWA Chapter 26 President