



CHAPTER BOARD MEETING MINUTES- October 28, 2021

At twelve-fifteen, the Microsoft Teams meeting was called to order on October 28, 2021, by Sarah Boggs, Secretary. Roll call was held, and there was a quorum. The following members were in attendance Virginia Anderson, Mark Anderson, Sarah Boggs, Victoria Bucher SR/WA, Huchani Dodd, Florence Green SR/WA, Chad Marcus, Mark Mendez, Andrea Olden, Barbara Strouse, Pete Waldman Esq., Ben Ward SR/WA, and Lynn Zolezzi.

Approval of Meeting Minutes: Minutes for the Chapter 26 Board Meeting on October 13, 2021, were presented to the board by email. Pete Waldman, Esq. made a motion to approve the meeting minutes. Florence Green SR/WA seconded the motion. All members present voted in favor, the motion was passed, and the minutes were approved to be posted to the Chapter 26 website.

Treasurer Report: Mark Anderson, Treasurer, presented the balance sheet and profit and loss statement to the board. The balance sheet indicated a total of \$24,845.10, and the profit/loss statement showed a balance of (\$3,850.47). This negative amount was due to conference and website administrative expenses from July 1, 2021, to September 30, 2021. The total balance of \$24,845.10 takes into account the expenses that have been charged against the account. Mark Mendez made a motion to approve the conditional treasurer reports from July 1, 2021 – September 30, 2021. Pete Waldman Esq. seconded the motion, and all members voted in favor.

Education Report: Course 803 was held twice, virtually, in October, and both courses were successful. The Chapter will host Course 102 Elevating your Ethical Awareness on November 3, 2021, which currently has nine registrants. This calendar year, the Chapter has hosted five courses successfully.

2021 Education Conference & Fall Forum: The Chapter has 44 people registered to attend in-person, and four registered virtually. The board discussed the logistics of the upcoming Fall Forum and reviewed the expected expenses. In addition, the Chapter will market for website sponsors during the Fall Forum. Although the Chapter is set up as a Non-profit, PayPal still charges a fee when participants pay via PayPal. In the future, the Chapter will incorporate the PayPal fees in the registration price. Mark Mendez is tracking registration and sponsor payments.

Adjourn: After no other Chapter business Pete Waldman Esq. made a motion to adjourn, and Mark Mendez seconded. The motion was approved, and the meeting was adjourned at 1:05 p.m.

Minutes drafted by:

Sarah Boggs
IRWA Chapter 26 Secretary

Approved by:

Barbara Strouse
IRWA Chapter 26 President