



**CHAPTER BOARD MEETING
FEBRUARY 8, 2021
12:00 P.M. TO 1:00 P.M.**

The Microsoft Teams meeting was called to Order on February 8, 2021 by Chad Marcus, President, at 12:02 p.m. Roll call was held and there was a quorum. The following members were present: Chad Marcus, Ben Ward, SR/WA, Mark Mendez, Virginia Anderson, SR/WA, Jackie Kinker, Victoria Bucher, SR/WA, Barbara Strouse, Andrea Fakin and Sarah Earls-Boggs

Minutes for Board Meeting on January 22, 2021 were presented to the board by email. It was requested that the minutes be approved. A motion was made by Mark Mendez and seconded by Jackie Kinker. A vote was had, and all members present voted yes and the Motion was passed, and the minutes approved. It was determined that the meeting minutes for special purpose meeting were unavailable due to a computer error, and it was agreed we would make note of the meeting and attach a copy of the agenda and confirm that the meeting was held.

Treasurer Report: Mark Mendez, Treasurer, presented treasurer's report showed as of liabilities and equity in the amount of \$29,336.63 with income being from sponsors. Jackie Kinker made a motion to approve report and Sarah Earls-Boggs seconded the motion. A vote was had, and all members present voted and it was passed by a majority.

Membership Report: Virginia Anderson SR/WA reported we have 4 new members and 38 new followers on LinkedIn. It was discussed one of the new members was an attorney and perhaps we may be interested in a legal chair. Chad Marcus as president can appoint people to different chair positions and would confirm with the bylaws. Sarah Earl-Boggs moved that we approve the new members and Victoria Bucher, SR/WA seconded the motion. A vote was had and all members present voted and the motion passed.

Education Report: Sarah Earls-Boggs reported the symposium was approved for 2 CE credits and no proposed courses for 2021 yet.

Professional Development: Victoria Bucher reported there was 1 presented for recertification. She reported that a survey from International regarding certifications. Many of the opinions said the program was complicated for different designations and they may simplify.

Committee on Nominations and Elections: This report was tabled. It was discussed why this chair was not attending these meetings more often. It was encouraged that everyone involved in leadership attend all meetings.



Virtual Chapter Symposium: The following was reported:

Virtual Venue Coordination:

Presenter Practice - 2/19/2021 Jade will go through with presenters to work through and familiarize themselves.

Sponsor inquires – It was discussed we should have a cutoff date for sponsors. It was decided it would be February 12, 2021. Ben Ward, SR/WA move to accept cutoff date of February 12, 2021 and Mark Mendez seconded. A vote was had and all members present voted and the motion passed. Mark Mendez reported that there was an error in HNTB's sponsorship because of PayPal. It left a \$.22 shortage. Ben Ward, SR/WA moved to accept the shortage and Mark Mendez seconded Motion. A vote was had and all members present voted and the motion passed.

Form Certificates were sent to Barbara Strouse from Ben Ward, SR/WA to Barbara and she will send those to all presenters at the end of the symposium.

Final Agenda - Confirmation from presenters was sent out by Mark Mendez and the close of registration date is February 17, 2021.

WEBSITE: Victoria Bucher, SR/WA reported that the webmaster did not use the whole budget to place symposium information and set up registration. A motion was made by Barbara Strouse to upgrade website and that the budget is appropriate. Mark Mendez seconded the Motion. A vote was had and all members present voted and the motion passed. It was discussed that It was agreed that recurring e-board meetings and meeting minutes would be added, but only minute information not signed meetings.

VIRTUAL SPEAK SERIES SPRINGS FORUM/TRANSPORTATION SYMPOSIUM (3/31 TO 4/2): Mark Mendez indicated he needed speakers and we discussed registration working similarly to the symposium. Also discussed needing a different domain for notifications or maybe IRWA email.

Region 6 has requested a \$500 donation from each Chapter to support Spring Forum. Ben Ward, SR/WA moved to make the donation and Barbara Strouse seconded it. A vote was had and all members present voted and the motion passed. It was discussed who should attend Spring Forum from Chapter. It has been determined the President, both international directors. Because of COVID some may attend virtually. Ben Ward, SR/WA indicated he would check to see if issues were to be voted upon and if they would have a method by which to vote online.



Other: No other business discussed due to time.

Adjourn: After no additional business Barbara Strouse made a motion that the meeting be adjourned, and Mark Mendez seconded the motion. All members present voted in favor and the Motion was passed and Chad Marcus adjourned the meeting at 1:00 p.m.

Minutes drafted by:

Jackie Kinker
IRWA Chapter 26 Secretary

Approved by:

Chad E. Marcus
IRWA Chapter 26 President