



CHAPTER BOARD MEETING MINUTES - MARCH 11, 2021

The Microsoft Teams meeting was called to Order on March 11, 2021 by Chad Marcus, President, at 12:02 p.m. Roll call was held and there was a quorum. The following members were present: Chad Marcus, Ben Ward, SR/WA, Mark Mendez, Virginia Anderson, SR/WA, Jackie Kinker, Victoria Bucher, SR/WA, Barbara Strouse, Andrea Olden, Sarah Earls-Boggs, Lynn Zolezzi, Pete Waldman and Florence Green, SR/WA.

Minutes for Board Meeting on February 8, 2021 were presented to the board by email. It was requested that the minutes be approved. A motion was made by Ben Ward and seconded by Barbara Strouse. All members present voted yes and the Motion was passed, and the minutes approved.

Treasurer Report: Mark Mendez, Treasurer, presented treasurer's report showed as of liabilities and equity in the amount of \$29,876.68 with income being from the Virtual Symposium event. Ben Ward made a motion to approve report and Sarah Earls-Boggs seconded the motion. All members present voted yes and the motion passed.

Membership Report: Virginia Anderson reported that Chapter 26 has 25% unpaid membership (45 members) at this time. The Chapter's current Membership count is 187 members, which includes the unpaid members. Virginia Anderson announced that the Chapter has two new member applicants Ron Wayne Morris and Pete Waldman. Virginia Anderson made a motion to approve Ron Wayne Morris and Pete Waldman as new members and Ben Ward seconded the motion. All members present voted yes and the motion passed. It was also reported that there are currently 94 followers on the Chapter's LinkedIn page. Virginia Anderson requested reimbursement for the setup fees and monthly payments made so far for the Chapter's Constant Contact account. A motion was made by Ben Ward to grant approval up to \$75 to reimburse Virginia Anderson for the Constant Contact account setup fees and payments made to continue service for the account. The motion was seconded by Barbara Strouse, and all members present voted yes and the Motion was passed.

Education Report: Florence Green and Sarah Earls-Boggs are looking to put together a basic relocation course together in August or September. There was also a request received for course 508.

Professional Development: Victoria Bucher reported that there was an overwhelming amount of members who requested that the certification process go back to the old format.

Website: Victoria Bucher reported that the by-laws have been added to the Virtual Symposium flyer has been removed from the website.

Committee on Nominations and Elections: Chad Marcus was nominated for Region Professional of the Year by Andrea Olden and seconded by Barbara Strouse. All members present voted yes and the motion passed. Andrea Olden made a motion to open Chapter 26 nomination seconded by Mark Mendez. All



members present voted yes and the motion passed. It was agreed upon that members would be notified through Constant Contact via email and LinkedIn.

Virtual Speaker Series: Mark Mendez thanked all those involved in the speaker series and said the flyer would be ready on Monday and we would start marking for our first meeting which would take place on April 15, 2021 with Pete Waldman and Lynn Zolezzi. The platform at this time would be Microsoft Team as it is easier to show videos.

Spring Forum and Transportation Symposium (3/31/21 to 4/2/21): At this time only Virginia Anderson was attending the event live Chad, Barbara and Ben would all be attending virtually. A Motion was made by Ben Ward for the Chapter to pay up to \$750 for Virginia's expenses to attend the event. Mark Mendez seconded the Motion and all present voted yes and the Motion was passed. It was also discussed that the information about the spring forum and symposium would be sent to the members and advertised on LinkedIn.

Chapter Meetings: The Board discussed that we would advertise the board meetings on the website so that all members knew about the board meetings and any other meetings so that all knew they were welcome to attend.

Other: No other business discussed due to time.

Adjourn: After no additional business Mark Mendez made a motion that the meeting be adjourned, and Barbara Strouse seconded the motion. All members present voted in favor and the Motion was passed and Chad Marcus adjourned the meeting at 1:07 p.m.

Minutes drafted by:

Jackie Kinker
IRWA Chapter 26 Secretary

Approved by:

Chad E. Marcus
IRWA Chapter 26 President