

IRWA Chapter 26 Board Meeting

April 21, 2016

Minutes

Approved by email 6/22/16

- I. Opening and Attendance
President Connie Rook called the meeting to order at 11:32 AM. The following members of the Executive Board were in attendance: President-Connie Rook; Vice President-Pam Taylor; Secretary-Mary Dorman; Director-Nick Chop; Education Chair Florence Green; Membership Chair- Barbara Strouse; PDC Chair - Victoria Bucher; and Nominations & Elections Chair-Ginny Bolling
- II. Review of Meeting Minutes
The minutes from the meeting on March 11th were sent to the board prior to the meeting. No changes were proposed and no questions were raised.
- III. Reports
 - A. Education Update
Education Chair, Florence Green provided an update of three courses that will be offered by the Chapter in Miami in June 2016.
 - B. Treasurer's Report
Treasurer, Steve Cross, provided the balances of the checking account and money market account. The balance on the checking account is \$26,080.25. This does not include the Region 6 Spring Forum expenses incurred by the chapter. The balance on the money market account is \$6,511.27.
- IV. New Business
 - A. Membership Meeting and Elections
Chapter 26's by-laws require the ballot be sent to the membership 30-days prior to the annual meeting. Connie will send an email to the membership asking that nominations be sent to the Chair of Nominations and Elections, Ginny Bolling. After the cut-off date for receipt of nominations, Connie will send the ballot to the membership. The meeting will be held at Jackson's Bistro in Tampa.
 - B. Vice President's Succession to the Office of President
Chapter 26's by-laws provide for the immediate succession of the vice president to the office of the president when there is a vacancy and for this officer to fill the office of the vice president with an active member of the chapter, with concurrence by the chapter's Executive Board. Connie Rook motioned for Pam Taylor to succeed to the office of the president. Barbara Strouse seconded the motion. With their being no objection, the motion carried.
 - C. Web Hosting and Design Services: Connie Rook motioned to hire BusinessMaster.net to provide web hosting and design services. Nick Chop seconded the motion. With there being no objection, the motion carried. The agreement was sent to the board for review prior to the meeting.
 - D. Right of Way International Education Foundation (RWIEF) Donation: Connie Rook motioned for Chapter 26 to send \$200 to Region 6 to support Region 6's purchase of an auction item for International's Education Conference in Nashville. Victoria Bucher seconded the motion. With there being no objection, the motioned carried.
 - E. Pam Taylor motioned that Connie Rook be nominated as the Chapter 26 Professional of the Year. The motion was seconded by Barbara Strouse. The board discussed the matter and decided to place Ms. Rook's nomination as Professional of the Year on the ballot for the Annual Membership Meeting.
- V. With there being no additional business to discuss, the meeting was adjourned at 12:34.